



Boys & Girls Club of Mount Vernon

Policies

Please keep the Policies for Your Information

Application Process

Each child who wants to become a member of the Boys & Girls Club of Mount Vernon submits an application form. Each section of the form must be complete, and we require a current physical, immunization record, and birth certificate. The Registration Fee must be paid at the time the complete application is submitted. We will not accept an incomplete application or an application without registration payment in full. The Registration Fee is non-refundable.

- **After School Program** – The age requirement for the After School Program is 6 – 13 years. The cost of membership in the After School Program is \$60 for the program year.
- **Teen Program** – The age requirement for the Teen Program is 14 – 20 years. The cost of membership in the Teen Program is \$25 for the program year.
- **Specialty Programs** – The age requirements for the Specialty Programs is 6 – 20 years. Members in the Specialty Programs must first become Club members. (\$60 for 6 – 13 year olds and \$25 for 14 – 20 year olds) In addition, members must contact the Directors of these programs to get information about meeting times and locations. The Club has the following Specialty Programs: Night Flight Basketball, Karate, Cheerleading, and Dance.

Mandatory Late Fee

Hours for the After School Program are 3:00 pm – 6:30 pm. All After School members must leave the Club by 6:30 pm or a mandatory late fee will be charged. We will enforce a late fee of \$10 for every 10 minutes. For example, you will be charged \$10 if you pick up your child at 6:35 pm and \$20 if you pick up your child at 6:45 pm. The fee must be paid when you pick up your child or they cannot return the following day.

NSF Charges

There is a \$35 fee for returned checks. If a check is returned, you will need to find another method of payment.

Sign-in/Sign-out

All members sign in when they arrive and sign out when they leave. Members are not allowed to leave the Club grounds on their own once they arrive and sign-in. If a different person other than the one listed on the application must pick up your child, you are required to give advance notice to the Club in writing with the name of the person. The person must have a photo ID when they come to pick up your child.

Personal Information Regarding Members

The Boys & Girls Club of Mount Vernon will only give information about Club Members to the Parent/Guardian who registered the child. If the parent or guardian wants the information to be released to others, the request must be submitted in writing or via court order.



Personal Items

The Boys & Girls Club Mount Vernon strongly encourages members not to bring cell phones, iPads, or any other expensive personal items to the Club. The Club cannot assume the responsibility for items that are lost, stolen, or misplaced.

Code of Conduct

The Boys & Girls Club of Mount Vernon encourages youth to engage in positive recreation, education, and social & character development activities. It serves as a positive arena where young people can socialize, learn, have fun, and participate in activities especially designed for them. For these reasons – and for the safe secure management of the Club – the following Code of Conduct exists and will be enforced.

1. Remove hats, head gear, and poor attitudes upon entering the Club.
2. Keep the Club clean; eat only in approved areas.
3. Respect others. Be kind with your words and actions.
4. Refrain from hanging out or roaming the hallways, bathrooms, stairwell, and offices.
5. Do not bring weapons of any kind into the Club.
6. Participate in gymnasium floor activities with sneakers, pants, or shorts and a top.
7. Refrain from disrupting or interfering in the management of the Club activities and events.
8. Refrain from engaging in destructive behavior such as activating the fire alarm.
9. Refrain from encouraging or participating in vandalism.
10. Refrain from possessing or using illegal drugs or alcohol.

Membership Card

All members are given a membership card when they join the Club. Members must bring their card each day to the Club. If the membership card is lost, members can request a replacement. A fee of \$5 is charged for the replacement card. Allowing non-members to use the card may result in suspension.

Suspension & Expulsion

At the discretion of onsite supervisory staff, members can and will be suspended (depending on the infraction) for a variety of days, weeks, months, or the entire program season if they knowingly and repeatedly violate the above mentioned rules. Members who knowingly violate the rules will be warned several times before they are considered for suspension.

When a suspended member returns to the Club, he/she is given a fresh start. No mention is made of the suspension to avoid pressure on the youth. The more serious and destructive actions can and will result in suspension for an entire program season or permanent expulsion. The Chief Professional Officer or Executive Director for Development can suspend a member for more than 30 days. Our policies are not designed to be punitive, but to encourage and reward positive behavior and hold youth members accountable for negative behavior. Permitting a program to function without rules presents risks to our members and staff, sets a poor example for our youth, and stands contrary to our mission of providing youth with a safe, clean, and positive environment where they come to learn, have fun, and meet people.

We hope both members and parents understand and support our effort to run a productive Club with quality programs by people who genuinely care about the youth and community.



Boys & Girls Club of Mount Vernon
Program Consent Form
September 6, 2017 – June 8, 2018

Member’s Pledge

I agree to obey the rules of the Club and be respectful of the staff and officers. I promise to be loyal to the Club, to allow no one to use my membership card, and to be careful to prevent damage to the building and equipment. I agree that my membership may be suspended or canceled at any time.

Member Signature

Print Name of Club Member _____

Member Signature _____ Date _____

Parent’s Consent

- I consent to my child participating in all activities and trips that form part of the Boys & Girls Club of Mount Vernon unless I notify the Club in writing.
- I consent to my child participating in the National Youth Outcome Initiative survey program unless I notify the Club in writing.
- I consent to the transportation of my child to and from all activities deemed necessary by authorized members of the Boys & Girls Club of Mount Vernon in conjunction with the program for which my child is enrolled.
- I understand and agree that if my child is transported to and from the Club, he/she must be picked up by closing time (or other pre-determined time by the Club) or a mandatory late fee will be charged.
- I give permission for my child’s likeness to be used in any Boys & Girls Club publication/video/web.
- I hereby release and discharge the Boys & Girls Club of Mount Vernon, staff members, volunteers, and Board of Directors from any liability in the event of an injury, accident, and/or negligence that involve my child while participating in programs conducted by the Boys & Girls Club of Mount Vernon.
- I consent to my child participating in collaborative programs with Boys & Girls Club of Mount Vernon partners.

Signature

My signature below indicates that I have read and been given a copy of the policies of the Boys & Girls Club of Mount Vernon.

Parent/Guardian Signature _____ Date _____

Print Name of Parent/Guardian _____